



Compulsory referee report by current supervisor

Principal and senior leader applications

This statement forms a part of the selection process for applicants applying for principal and senior leadership positions.

Thank you for taking the time to complete this report. Please return this completed form via email to recruitment@twb.catholic.edu.au

or mail to

**Recruitment
Toowoomba Catholic Schools Office
PO Box 813 Toowoomba Qld 4350**

Important: This statement is to be completed by the applicant's current supervisor. For staff in schools, this statement must be completed by the current principal or delegate.

Name of applicant:	
Role the applicant is being considered for:	
Name of supervisor:	Phone:
Your position and school/organisation:	
For how long have you known the applicant?	
How well do you know the applicant? <input type="checkbox"/> Very well <input type="checkbox"/> Well <input type="checkbox"/> Not very well	
In your opinion, is the applicant suitable to fulfil this senior leadership role? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Please provide further comment, if applicable:	
Please comment on the nature, size and complexity of the schools/colleges in which this applicant would be a suitable senior leader:	

Please comment on how well you believe the applicant meets the following selection criteria, providing specific examples.

Religious leadership: demonstrated ability to lead and model practices which enhance the religious life at the school, and lead and deliver an effective Religious Education program.

Educative leadership: demonstrated ability to lead and deliver high quality teaching and learning programs and practices.

Staff and community leadership: demonstrated ability to foster and develop appropriate relationships with staff, students, parents, the parish, the Catholic Schools Office and wider community through the selection, support and development of staff.

Strategic leadership: demonstrated ability to develop and deliver the vision, mission and strategic goals of the school and align them with the broader strategic direction of the Diocese.

Organisational leadership: demonstrated ability to develop and maintain processes to manage human, physical and financial resources in order to effectively deliver the religious and educative programs of the school.

Mandatory student protection questions

To the best of your knowledge, has the candidate ever been charged with a serious offence?

Yes No

If yes, please provide details:

To the best of your knowledge, has the candidate ever been accused of inappropriate behaviour with a child or vulnerable person?

Yes No

If yes, please provide details:

To the best of your knowledge, has the candidate ever been warned or disciplined in relation to a situation that involved a child or vulnerable person?

Yes No

If yes, please provide details:

To the best of your knowledge, are there any issues, incidents, or events that you know may adversely affect the candidate's suitability for employment with Toowoomba Catholic Schools or child-related work?

Yes No

If yes, please provide details:

Do you wish to add any further comments?

Signature:

Date:

This report was completed by: the referee a representative of TCS

Name of TCS representative completing report (if applicable):