



Role Description

Title:	Speech Language Pathology Advisor	Location:	Toowoomba Catholic Schools Office
Reports to:	Senior Advisor: Speech Language Pathology Services	Classification:	Professional Officer Level 4
Directorate:	Teaching and Learning	Tenure:	Continuing, Full time

1.0 Purpose

The purpose of this position is to deliver high level speech language pathology services to Diocese of Toowoomba Catholic Schools (TCS) and support the Senior Advisor: Speech Language Pathology Services with the implementation of strategic initiatives.

2.0 Experience and qualifications

Essential

- tertiary qualification in Speech Pathology
- a minimum of 3 year's experience in the field, including paediatric work
- hold (or be eligible to hold) registration with Speech Pathology Australia
- familiarity and competence with assessment and intervention in the area of paediatrics
- willingness to provide scheduled outreach services in rural and remote school communities
- a current blue card for working with children issued by Blue Card Services, or a willingness and ability to obtain one
- demonstrated experience working with the Microsoft Office suite of products
- advanced interpersonal and communication skills
- empathy with the values and ethos of the Catholic faith

Desirable

- experience in an educational setting
- coaching and/or leadership experience
- effective relationship building and influencing skills

3.0 Key result areas

- 3.1 contribute to and promote the development, alignment, attainment and review of the strategic goals for TCS
- 3.2 support the Senior Advisor: Speech Language Pathology Services with the implementation of policy and strategic initiatives of the service

- 3.3 identify and support students with complex speech/language needs and work collaboratively with school learning support teams to develop appropriate intervention responses that are contextualised within an educational setting
- 3.4 support the Senior Advisor: Speech Language Pathology Services in designing and developing a range of professional learning resources to support schools in speech language pathology services and practice
- 3.5 provide expert advice in speech language pathology and related professional issues within the Teaching and Learning Directorate (TL) and schools, based on contemporary research, system and school data, and through professional relationships with relevant experts and associations
- 3.6 contribute to the development of a professional learning community in TL, fulfilling reporting and other accountabilities as required
- 3.7 collaborate and communicate with members of TL and members of directorates within TCS to ensure that high professional standards are met
- 3.8 complete other duties that are directed as needs change or grow, if the duties are consistent with the purpose of this position and any relevant legal and/or industrial obligations

4.0 Statement of responsibility

While at work the role holder must

- take reasonable care for his or her own health and safety
- take reasonable care that his or her acts or omissions do not adversely affect the health and safety of other persons
- comply, so far as the role holder is reasonably able, with any reasonable instruction that is given by the person conducting the business or undertaking to allow the person to comply with the Work Health and Safety Act
- cooperate with any reasonable policy or procedure of the person conducting the business or undertaking relating to health or safety at the workplace that has been notified to workers.

5.0 Statement of duties

The information detailed above is an accurate reflection of this role. Attached to this role description is a **duties statement** that covers a selection of activities in which the incumbent might engage. The list is neither prescriptive nor exhaustive.

Duties statement

Speech Language Pathology Advisor (Level 4) Toowoomba Catholic Schools Office

3.1 Contribute to and promote the development, alignment, attainment and review of the strategic goals for the Diocese of Toowoomba Catholic Schools (TCS)

- contribute as a member of the Teaching and Learning Directorate (TL) to achieve the strategies set out in the TL strategy and the TCS strategic plan
- document and report on the progress of initiatives in the TL strategy and the TCS strategic plan as required
- attend professional development as appropriate

3.2 Support the Senior Advisor: Speech Language Pathology Services with the implementation of policy and strategic initiatives of the service

- work collaboratively and with a high degree of independence and professionalism to raise awareness and build an understanding of this role within the educational setting, in order to maximise the educational outcomes for targeted students who experience speech/language difficulties
- synthesise evidence-based research and student learning data in order to contribute to the development and implementation of policies and practices
- provide professional learning that incorporates contemporary approaches to speech/language intervention within an educational context
- provide clinical supervision and mentoring of graduate Speech Language Pathologists employed by TCS

3.3 Identify and support students with complex speech/language needs and work collaboratively with school learning support teams to develop appropriate intervention responses that are contextualised within an educational setting

- manage more complex clinical cases by providing strategies based on evidence-based best practice to support these students
- provide professional support and advice to relevant personnel in a clinical supervisory capacity
- build the capacity of school learning support teams to implement appropriate first stage screening and assessment protocols aimed at identifying students with speech/language needs
- assess targeted students and develop appropriate school-based intervention responses
- build the capacity of school learning support teams to review student improvement

3.4 Support the Senior Advisor: Speech Language Pathology Services in designing and developing a range of professional learning resources to support schools in speech language pathology services and practice

- produce resources using a range of media to support the professional learning of Learning Support Teachers, Education Officers and other relevant personnel in speech language pathology services and practice
- make resources accessible through the TL SharePoint portal

3.5 Provide expert advice in speech language pathology and related professional issues within TL and schools, based on contemporary research, system and school data, and through professional relationships with relevant experts and associations

- provide and share research on contemporary approaches to speech/language interventions
- build professional networks with external agencies and speech language pathologists in other sectors and associations
- provide advice on the effective implementation and monitoring of procedures to review data
- coordinate clinical placements for Speech Language Pathology university placements to enhance the profile of TCS as an employer within the profession
- develop potential presentation and research opportunities to advance the profession and raise the profile of TCS Speech Language Pathology services
- work collaboratively with relevant key role holders to assist in implementing appropriate service provisions for TCS schools within the broader context of the TL Strategy

3.6 Contribute to the development of a professional learning community in TL, fulfilling reporting and other accountabilities as required

- participate in TL team meetings, planning and reporting processes
- participate in professional knowledge management and sharing, particularly research on effective inclusive teaching practices

3.7 Collaborate and communicate with members of TL and members of directorates within TCS to ensure that high professional standards are met

- maintain highly functional and collaborative working relationships with colleagues by interacting effectively, contributing to discussions and seeking advice
- understand and accept the contributions of others in a multi-disciplinary and collaborative environment to provide a highly competent and seamless service to TCS
- establish and maintain effective communication networks with stakeholders
- work collaboratively with stakeholders

3.8 Complete other duties that are directed as needs change or grow, if the duties are consistent with the purpose of this position and any relevant legal and/or industrial obligations

- duties may include the completion of project work that presents itself during the course of the operational and strategic review of the actions associated with the TL Strategy, TCS Strategic Plan or other directorate strategies