



Selection Criteria

Title: Head of Boarding

Location: St Saviour's Boarding College,
Toowoomba

Reports to: Principal

Classification:

Tenure: Continuing

Essential:

- At least five (5) years experience managing a school boarding facility or equivalent experience working with young people
- Possess a recognised Diploma or Degree in a discipline relevant to residential care or education or sufficient practical experience which, to the satisfaction of the employer, enables the employee to operate at a similar level of skill and responsibility
- An ability to be a positive and supportive role model within the College and wider community
- An ability to respond effectively, calmly and with sensitivity and understanding to difficult and sometimes stressful situations
- An ability to work within a flexibility of shifts and hours, with sleepover and weekend shifts a requirement of the position
- Demonstrated ability to work with students from a diverse range of cultures and backgrounds, especially students from Papua New Guinea and Indigenous communities
- An ability to provide effective direct educational support for students during study periods and other required times
- A clear understanding of the importance and significance of the legal requirements of supervising students
- A willingness to undertake the necessary professional development for the role
- Demonstrated ability to work as part of a team
- Effective verbal and written communication skills
- Demonstrated experience working with the Microsoft suite of products
- Empathy with the values and ethos of the Catholic faith
- Current '**working with children check**' positive notice issued by Blue Card Services, Department of Justice and Attorney-General, or a willingness to and ability to obtain
- Current Driver's Licence (Class "C" mandatory)

Desirable:

- Current Senior First Aid and CPR
- Class "LR" Driver's Licence desirable
- Willingness to live onsite in provided accommodation