**Declaration of interests form - volunteers**

In accordance with the Toowoomba Catholic Schools Council Conflict of interest declarationpolicy, all volunteers must ensure that they promptly, fully and appropriately disclose a potential, perceived or actual conflict of interest.

This form is to be completed and submitted as follows.

* + school volunteers to their Principal
	+ TCSO volunteers to the Executive Director: Catholic Schools

| Volunteer declaration of potential, perceived or actual conflict of interest |
| --- |
| Please describe the potential, perceived or actual conflict of interest and the context in which this conflict could or would occur eg *I am the grandparent of an applicant for the position of XXX and have been asked to be a member of the selection panel for this role.* |
| Click or tap here to enter text. |
| **Signature** |  | **Date** | Click or tap here to enter text. |
| **First name** | Click or tap here to enter text. | **Last name** | Click or tap here to enter text. |
| **Name of place you are volunteering eg St Aloysius College**  | Click or tap here to enter text. |
| **Management of the potential, perceived or actual conflict of interest** |
| Supervisor to record the action taken to manage the identified potential, perceived or actual conflict of interest. |
| Click or tap here to enter text. |
| **Signature of supervisor** |  | **Date** | Click or tap here to enter text. |
| **First name** | Click or tap here to enter text. | **Last name** | Click or tap here to enter text. |