**Declaration of interests form - volunteers**

In accordance with the Toowoomba Catholic Schools Council Conflict of interest declarationpolicy, all volunteers must ensure that they promptly, fully and appropriately disclose a potential, perceived or actual conflict of interest.

This form is to be completed and submitted as follows.

* + school volunteers to their Principal
  + TCSO volunteers to the Executive Director: Catholic Schools

| Volunteer declaration of potential, perceived or actual conflict of interest | | | | |
| --- | --- | --- | --- | --- |
| Please describe the potential, perceived or actual conflict of interest and the context in which this conflict could or would occur eg *I am the grandparent of an applicant for the position of XXX and have been asked to be a member of the selection panel for this role.* | | | | |
| Click or tap here to enter text. | | | | |
| **Signature** |  | | **Date** | Click or tap here to enter text. |
| **First name** | Click or tap here to enter text. | | **Last name** | Click or tap here to enter text. |
| **Name of place you are volunteering eg St Aloysius College** | Click or tap here to enter text. | | | |
| **Management of the potential, perceived or actual conflict of interest** | | | | |
| Supervisor to record the action taken to manage the identified potential, perceived or actual conflict of interest. | | | | |
| Click or tap here to enter text. | | | | |
| **Signature of supervisor** | |  | **Date** | Click or tap here to enter text. |
| **First name** | | Click or tap here to enter text. | **Last name** | Click or tap here to enter text. |