



# Visiting service provider declaration form

## Student protection

As a visiting service provider engaged with a Diocese of Toowoomba Catholic school or working within the Toowoomba Catholic Schools Office, it is a requirement that you are aware of student protection processes to ensure the safety and wellbeing of students. This will form part of your induction as a visiting service provider. Please complete the following:

For all visiting service providers	Sign once completed
I have received and read the Code of Conduct for Visiting Service Providers and Student Protection Information for Visiting Service Providers documents	
I have viewed the Volunteer and Visiting Service Provider induction module via the TCS website.	
I have sought any clarification needed on content from the principal, school student protection contact or the student protection officer (if applicable)	
For visiting service providers engaged with a school: I am able to identify the student protection contacts within the school: 1. _____ 2. _____ 3. _____ 4. _____ 5. _____	

### Important notice

By signing this form, I verify:

- (a) I have not been convicted of a serious offence; and
- (b) I agree to disclose any change to my (criminal) history to the school/Catholic Schools Office; and
- (c) I know no legal or moral impediment to my suitability to work with children.

Please note that all visiting service providers providing services to children require a current Blue Card **prior** to commencing services, unless an exemption applies. For example, a current member of the Australian Health Practitioner Regulation Agency (AHPRA).

Blue card / exemption card / details	Card type (Paid/Volunteer/Exempt) Card number Card expiry date	or	AHPRA registration number
COVID-19 Vaccination status (please attach proof of vaccination)			
School where services are provided (if multiple schools, list all)			
Name (please print)			Date of birth
Signature		Date	Service provided (tick) eg Health ____ Music ____ Sport ____ Other _____
Principal/TCSO supervisor name			
Principal/TCSO supervisor signature		Date	

Once completed, and **signed by the school principal**, a copy of the form is to be retained at the school, who will then forward a copy to the Toowoomba Catholic Schools Office via [tcs.bluecard@twb.catholic.edu.au](mailto:tcs.bluecard@twb.catholic.edu.au). **Please keep a copy for your own records.**