

Volunteer declaration form



Diocese of Toowoomba
Catholic Schools

Conflict of Interest

In accordance with the TCS Conflict of interest declaration policy, if you have a conflict of interest or perceived conflict of interest in volunteering in the school, please also complete the [Conflict of interest declaration form](#) and provide it to the school principal with this form.

Student protection

Following changes to the Blue Card legislation, all volunteers with Toowoomba Catholic Schools are required to hold a Blue Card. Individuals can apply for a free Volunteer Blue Card online and this needs to be linked to the Toowoomba Catholic Schools Office. Please advise administration staff if you require support with your application. If you believe you are exempt from requiring a Blue Card – for example, you are a registered teacher – please contact the Student Protection team via phone on 07 4637 1400 or email: studentprotection@twb.catholic.edu.au. Exemption requests will be reviewed on a case by case basis.

For all volunteers	Sign once completed
I have received and read the Volunteer Code of Conduct and Student Protection Information for Volunteers brochure.	
I have viewed the Volunteer and Visiting Service Provider induction module via the TCS website .	
I have sought any clarification needed on content from the principal, Student Protection Contact or the Student Protection Officer (if applicable).	
For volunteers engaged with a school. I am able to identify the Student Protection Contacts within our school and they are as follows: 1. _____ 2. _____ 3. _____ 4. _____ 5. _____	

Declaration

By signing this form, I verify

- I have not been convicted of a serious offence; and
- I agree to disclose any change to my (criminal) history to the school/Toowoomba Catholic Schools Office; and
- I know no legal or moral impediment to my suitability to work with children.

Blue card number _____	Are you a parent of a current student at this school? <input type="checkbox"/> YES <input type="checkbox"/> NO			
Expiry _____	Type (paid/volunteer) _____			
School where volunteering (if multiple schools, list all)				
Volunteer's name (please print)		Date of birth		
Volunteer's email		Phone		
Volunteer's signature		Date		
Principal/TSCO Supervisor name				
Principal/TSCO Supervisor signature		Date		
Volunteer capacity (tick)	<input type="checkbox"/> Classroom <input type="checkbox"/> Tuckshop	<input type="checkbox"/> Library <input type="checkbox"/> Grounds	<input type="checkbox"/> Excursion <input type="checkbox"/> Coaching	<input type="checkbox"/> Other _____

Once completed, and **signed by the school principal**, a copy of the form is to be retained at the school, who will then forward a copy to the Toowoomba Catholic Schools Office via tcs.bluecard@twb.catholic.edu.au. **Please keep a copy for your own records.**